

**TO BE COMPLETED BY THE EMPLOYER**

**MAIN TERMS AND CONDITIONS OF EMPLOYMENT OF A DOMESTIC WORKER IN THE UNITED KINGDOM**

Before an overseas domestic worker can obtain entry clearance to accompany his or her employer to the United Kingdom he or she must be provided with a written statement of the main terms and conditions of his or her employment. Using this form helps employers to comply with that requirement.

(Name and address of employee)

(Name and address of employer)

A domestic worker for the employer since

(starting date)

**Main Terms and Conditions of Employment in the United Kingdom**

**1. Job Title**

Main duties

Starting date in the UK

**2. Rate of Pay**

per week/month

*Other pay information*

Frequency of Payment

Method of payment

**3. Hours of work per week and free periods per week**

**4. Sleeping accommodation**

**5. Holidays per year**

**6. Ending employment**

Employee must give \_\_\_\_\_ weeks notice if he/she decides to leave his/her job.

Employee is entitled to \_\_\_\_\_ weeks notice if the employer decides to dismiss him/her.

Employee is employed on a fixed-term contract until \_\_\_\_\_ (date)(if applicable)

Issued by Employer

Seen and agreed by Employee

Signed

Signed

Date

Date

1 copy to employee  
1 copy to ECO